

Lake Manitou and Area Association
2023 Annual General Meeting Minutes
7:00 pm Tuesday July 11, 2023, at the Sandfield School House

Directors Present: Mike Costigan (President), Sharon Cooper (Vice President), Martin Peddle (Treasurer), Sandra Manera (Communications Director – pending title approval), Manuela Marchment Secretary (pending approval), Mark Harvey, Brenda Edington, Jim Booth, Heather Roy, Ken Stewart
Directors Regrets: Don Payne, Rob Coulter, Steve Mann, Jim Booth

List of Corporation Members Present: (appended sign-in sheet)

1. Call to order – Consideration of Agenda

- We are trying to formalize the AGM.
 - One vote per property so members in good standing have placards that will be raised to vote on motions.
- Apologize for the multiple emails with revised agendas.

The agenda was approved.

Moved by-Barb Tilley

Seconded by- Gerry Cooper

CARRIED-All

Opposed-None

2. Welcome – to all members and visitors.

- No Opposition for photos being taken during meeting.
- 30 years of celebration of LMAA
- Thank you, Darrell, and Marlene Dewar 20 for years of support.
 - Marlene has been auditing our books and she is retiring.
 - Darrell has been the sound man for AGM and info nights.
 - Reincorporated LMAA association - Sharon completed all work.
- New invasive species signs are posted. Any boat launches on Lake Manitou will have one, including all resorts who are members, to post at their boat launches. Signs are posted at:
 - Newbies Bay
 - Sandfield
- Encourage everyone to visit our information table after the meeting where literature from FOCA is available on various topics concerning cottagers.
- Encourage to visit apparel table.
 - All purchases help support LMAA.
- Following the business part of the meeting Judith Jones from Manitoulin Phragmites project will be presenting and taking questions.
- New communications committee formed as past member surveys requested better communication.
- Eblasts go out monthly.
 - May-Welcome to another season, fun facts, and reminder to minimize impact on the lake.
 - June-Mclay Development update
 - July-Septic Systems, video of dos and don'ts
 - August-Fish
- Website has been revamped for easement. Will be kept updated and posting all minutes of AGM's.
- Online store in the works for the LMAA apparel
- New payment system called "the square" will be available to take credit and debit cards and will be at all our public meetings.

- Shoal markers have been put out on lake for the first time in years, thanks to the Lake Stewards and volunteers.
- Education Committee has planned the information night.
- New LMAA Facebook page created.
- New brochure almost complete that will be used to promote the LMAA.
- New LMAA apparel line of shirts, hats etc.
- Dave and Ken Lake Stewards do all the water testing.
- Retirements
 - Jim Booth is a seasonal resident of the lake and joined as a director in 2011. He will continue as a volunteer and will be looking after the shoal markers in and around Assiginack Bay. We thank Jim for his service to the LMAA.
 - John Coulter has been a long-standing advocate of Lake Manitou and LMAA. He was a seasonal resident for over 50 years in the Rockville area, until recently. He has been a director since 2005. We thank him for his service to the Lake Manitou Community
 - Mike Thompson is a permanent resident on Lake Manitou and an avid fisherman. He was a director since 1997, responsible for shoal markers in Assiginack. In 2007, along with help of Bob Florean and Paul Methner, they developed a proposal, which was approved and funded by MNR, to restore perch habitats in Assiginack Bay along with the help of LMAA volunteers and Ontario stewardship rangers. The following year again he secured funding and spear headed the installation of 6 brook trout spawning beds in the lake that stretched 6 miles. We thank Mike for his outstanding service to the LMAA.
 - We were all saddened by the recent news of Paul Moffat's passing. Paul was passionate about all things Manitoulin but had interests in the LMAA as a permanent resident on Lake Manitou. Paul spent 23 years on the Board of Directors. He first became a director in 1999, was VP from 2005 – 2018, President from 2018- 2019 before retiring as Past President in 2022. Paul was simultaneously active with Manitoulin Streams. He was involved with this organization from its infancy and was the second President of Manitoulin Streams serving from 2007 – 2011 and Vice Chair from 2011 – 2015. Paul was also a past Mayor of Assiginack township. He will be greatly missed by the communities that he served and loved. The LMAA donated on his behalf to the Heart and Stroke Foundation.

3. Introduction of Officers, Directors, and Committees - the retirement of John Coulter was acknowledged.

Officers/Directors

- Mike Costigan, President
- Sharon Cooper, Vice President
- Martin Peddle, Treasurer
- Sandra Manera, Communications Director
- Manuela Marchment-Secretary

Directors

- Mark Harvey
- Ken Stewart
- Don Payne
- Brenda Edington
- Jim Booth
- Heather Roy
 - Education committee members
 - Chair Sharon Cooper
 - Ken Stewart
 - Pat Costigan
 - Nancy Kains

- Marion Lohead
- Communication Committed Members
 - Chair Sandra Manera
 - Sharon Cooper
 - Mark Harvey
 - Brenda Edington
- Website Administrator
 - Stan Salisbury

4. Approval of minutes of July 16, 2022, Annual Meeting

Moved by -Derek Tilley

Seconded by -Peter Hutchinson

CARRIED By-All

Opposed-None

5. Reports of Officers & Directors

Vice President – Sharon Cooper

- Last year LMAA had lost its corporation status.
- Easier to incorporate as a new entity.
 - August 4, 2022, we are now Lake Manitou and Area Association
 - We have a new corporation number.
 - We have been brought up to the standards required under the new Ontario Not for Profit Act or ONCA as it is known. Since the passing of the legislation, we had 3 years to be compliant.
 - First task was to obtain a site on the Ontario Business Directory.
 - Site now populated with all the LMAA statistics such as names of the directors/executive and, the address of the corporation, which is currently VP (Sharon's Mindemoya address)
 - Site must be revised yearly after the AGM, and this will keep us in good standing order. This will be the VP (Sharon's) duties.
 - Second under ONCA was to revise the bylaws using a template provided by Community Legal Education Ontario
 - Revised bylaws were sent out electronically with the agenda of this meeting.
 - New look and wording were to cut back on a lot of legalese and make bylaws more friendly.
 - Template was just basic, so we needed to add the parts of our existing bylaws that were not covered.
 - Some bylaws the same and others we cleaned up the wording and made some revisions.
 - Some changes Made were:
 - Composition of the board. In the past the number of directors we had was dictated by the number of corporate members. This was cumbersome as there were a lot of moving targets. This was especially apparent during the pandemic when our membership declined greatly. This was changed to state the number of Directors shall be a maximum of 12.
 - Officers of the Board are President, Vice President, Treasurer, Secretary and now we have included Communications Director.
 - Membership of the Corporation and voting (7.1). This was simplified. In the past at the AGMs, we looked at the show of hands for motion approvals, however; who could say if everyone

who voted was a member? So, we have simplified the process. Each property and each organizational membership get one vote and one “voting paddle” is issued making it very easy to see that a motion was indeed approved by the paid members.

- The last change is the membership fee. This would be a separate motion. The fee has been \$20 and never increased, therefore we are asking the membership to approve an increase to \$30 per membership.

Presentation of new Bylaws

An increase in annual membership fee from \$20 to \$30 effective September 1, 2023 was approved.

Moved by-Derek Tilley

Seconded by- Dre Le Blanc

CARRIED-All

Opposed-None

The new LMAA Bylaws, as approved by the Board of Directors on May 23, 2023, were approved:

Moved by-Pat Costigan

Seconded by-Jan Arnold

CARRIED-All

Opposed-None

Treasurer – Martin Peddle

- Membership
 - 186 Registered members
 - 99 Members have renewed for this year.
 - 78 Members Pending renewal for 2023.
 - 7 Members pending renewal from 2022.
- Financial Statements
 - May 28, 2022-May 19, 2023
 - Current Bank Balance \$14,592.84
 - \$1189.10 deficit (on paper)
 - \$759.13 one-time expense to incorporate.
 - \$1678.05 purchase of flags (considerable amount remain

June 15, 2023

To the Board of Directors
Lake Manitou Area Association
% Martin Peddle, Treasurer
21 Bentgrass Green,
Nepean, ON, K2J 4Y1

Financial Review Report

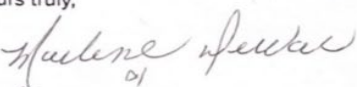
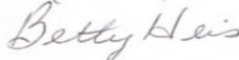
We have reviewed the books and records of the Lake Manitou Area Association for Fiscal Year beginning May 28, 2022.

Our review included the examination of the invoices and payments for the Association as well as reviewing income.

We have also reviewed the amounts and disclosures in the Financial Statement, assessed the accounting principals used, and evaluated the overall statement presentation.

In our opinion, the books and financial records are in good order and comply with generally accepted accounting principles. They accurately reflect the financial status of the Association as of that date.

Yours truly,

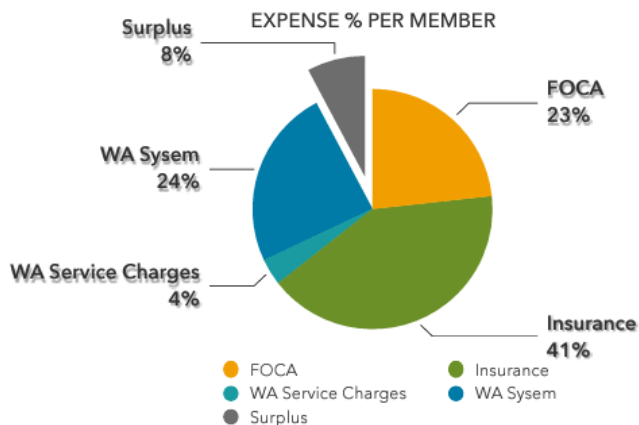

or


Marlene Dewar and Betty Heis, Member Auditors

LMAA Member Dues Utilization

PER MEMBER FINANCIAL PICTURE

Description	Actual Cost	Actual per member
FOCA	\$805.00	\$4.65
Insurance	\$1,423.44	\$8.23
WA Service Charges	\$124.03	\$0.72
WA Sysem	\$839.00	\$4.85
Surplus	\$269.00	\$1.55
Total		\$20.00



Lake Manitou Area Association

Income and Expense Summary Report: May 28, 2022 to May 19, 2023

	Bank Balance: May 28, 2022	<u>\$16,172.47</u>
INCOME / REVENUE	\$	
Membership Fees	\$3,780.00	
Other Income		
Book Sales	440.00	
Clothing Sales	110.00	
Map Sales	230.00	
Flag Sales	375.00	
Donations	590.00	
	Gross Income	<u>\$5,525.00</u>
	Total Cash to Account for	\$21,697.47
EXPENSE		
Expenses		
WA Service Charges	243.15	
FOCA fees	805.00	
FOCA Meeting Attendance	198.20	
Canada Post	70.17	
Flag Purchases	1678.05	
Website	1110.76	
Hall Rental	135.00	
AGM Setup	75.00	
Advertising	174.08	
Incorporation	759.13	
Directors Insurance	\$1,465.56	
	Less Total Expense	<u>\$6,714.10</u>
	True Cash Position	\$14,983.37
	Bank Balance: May 19, 2023	\$14,983.37
For the Period May 28, 2022 to May 19, 2023	Gross Income / Revenue	\$5,525.00
	Less Total Expense	\$6,714.10
	Net Operating Surplus/Loss	<u>-\$1,189.10</u>

Signed: Martin Peddle, LMAA Treasurer

Approval of Financial Statements of LMAA
Moved by- Murray Arnold
Seconded by -Ruth Grey
CARRIED-all.
Opposed-None

Appointment of Auditors

The appointment of Rob Williamson of BMO as the auditor for 2023/2024 was approved.

Moved by- Dre Le Blanc

Seconded by- Doug Foreman

CARRIED-All

Opposed-None

- President – Mike Costigan
 - Received reply from ministry regarding the dam.
 - Peter Atkinson concerns about shutting down the river.

The newly created executive position “Director of Communications” was approved. Sandra Manera will fill this position.

Moved by-Carl Mihalyfi

Seconded by- Annette Smith

CARRIED -All

Opposed-None

- Director and Newsletter Editor – Mark Harvey
 - No changes with the newsletter
 - Will be collaborating with the new communications team.
 - Web site has news tab, and they will be located there.
 - Comes out twice a year late fall and early spring.
 - Encourage members to send in information that they would like published.
 - Thank you to Mike for sending in a couple of articles regarding Lake stewards.
 - Peddle sent in report on treasurer.
 - Coopers sent in some photos.
 - Web administrator posts the newsletter and was able to track the number of times letter was opened within a couple of weeks there was 140 viewers.

- Education Committee Chair – Sharon Cooper – Information Night 2023

The 2023 Information Night will be held on Tuesday, August 15 at the Sandfield School House. Our guest speakers will be:

Dr. Dennis Higgs, Professor, Department of Integrative Biology, University of Windsor,
and

Dr. Christina Semeniuk, Great Lakes Institute for Environmental Research and Department of Integrative Biology, University of Windsor.

As well, Seija Deschene of Manitoulin Streams will provide an update on their activities.

6. Elections (Election Chairperson – Sharon Cooper)

Since there were no AGMs in 2019, 2020 and 2021, some terms of office were up and did not get re-elected. As well, this is the first AGM of the newly incorporated Lake Manitou and Area Association. Therefore, the full slate of Directors was presented for approval, including one new Director approved by the Board on May 23, 2023 – Manuela Marchment.

The List of Directors for 2023-2024 (appended) was approved.

Moved by – Carol Macnamee

Seconded by-Nancy Foreman

CARRIED-All

7. Announcements of any upcoming events

- a) Hazardous Waste Disposal Day – Central Manitoulin – Saturday July 22,2023 from 1-4pm
NEMI – Saturday July 22,2023 – 8:00am -11:00am
- b) Other Community Events

8. Presentations- Manitoulin Phragmites Project – Judith Jones

- Judith has been an environmental consultant based on Manitoulin Island for almost 30 years.
- Her work includes environmental studies to support development proposals and new aggregate licenses and to protect natural areas and species at risk.
- Manitoulin Phragmites project was started to control invasive Phragmites (Canada's worst invasive plant) across all of Manitoulin Region
- The project is in its 8th year.
- She spoke on how to:
 - Tackle such a tough plant.
 - What it does to shores and wetlands
 - How it's affecting Lake Manitou

9. Discussion Period

Facebook Page

- 88 Followers since we launched in April.
- We have reached 1751 people and 189 have been engaged with the posts.
- 4.7% are followers.
- 95.3% non followers, this is due to posts also being shared with other Facebook groups e.g.: What's doing on Manitoulin who have more of a following.
- We've had a total of 7 posts and on each post, there have been several engagements with a total of 451.
- 1600 have viewed our photos.
- 536 have viewed links.
- Still a work in progress

10. Door Prizes

11. Adjournment – (MOTION TO ACCEPT)

Moved by-Phyllis Marks
Seconded by Derek Tilley
CARRIED-All

SOCIAL AND REFRESHMENTS